



DEPARTMENT OF THE NAVY

COMMANDER
NAVY REGION, MID-ATLANTIC
1510 GILBERT ST.
NORFOLK, VA 23511-2737

IN REPLY REFER TO:

COMNAVREGMIDLANTINST 5420.10L

N01

29 DEC 2005

COMNAVREG MIDLANT INSTRUCTION 5420.10L

From: Commander, Navy Region, Mid-Atlantic

Subj: ADVISORY BOARD, NORFOLK REGION, NAVY-MARINE CORPS
RELIEF SOCIETY (NMCRS)

Ref: (a) NMCRS Manual for Offices

1. Purpose. To appoint liaison members of the Advisory Board, Norfolk Region, Navy-Marine Corps Relief Society.

2. Cancellation. COMNAVREGMIDLANTINST 5420.10K. Superseded with regional and structural revisions throughout.

3. Background. The Norfolk Region Advisory Board, previously known as the Hampton Roads Auxiliary, serves as a forum by which the Region Directors provide information on the effectiveness of their relief programs and services to the senior leadership of Navy Region, Mid-Atlantic. The Directors also solicit advice and recommendations on how to enhance their capability to better serve the naval community. The Commander, Navy Region, Mid-Atlantic (COMNAVREG MIDLANT), serves as the Honorary Chairman of the Advisory Board. Other members of the Advisory Board comprise a broad representation from Navy and Marine Corps commands served by the Region Offices. Members are appointed by their cognizant, organizational command, and, as such, participate as Navy or Marine Corps Liaisons. In this capacity, they serve on the Advisory Board as part of their official duties, and represent Navy and Marine Corps interests in an advisory capacity. Members are not involved in matters of management or control of the Region Offices.

4. Navy and Marine Corps Liaisons

a. Membership of the Advisory Board

Commander, Navy Region, Mid-Atlantic/Honorary Chairman,
Advisory Board, Norfolk Region
Director, Norfolk Office
Chairman of Volunteers, Norfolk Region
Recording Secretary

b. Office Representatives

Director, Oceana
Director, Portsmouth
Director, Norfolk Shipboard Program
Senior Visiting Nurse
Senior Counselor, Norfolk Office

c. Commander, Commanding Officer, Executive Officer, Chaplain, or Senior Level Representative of:

Naval Support Activity (NAVSUPACT), Norfolk
Naval Amphibious Base (NAVPHIBASE), Little Creek
Naval Medical Center (NAVMEDCEN), Portsmouth
Naval Station (NAVSTA), Norfolk
Naval Weapons Station (WPNSTA), Yorktown
Naval Air Station (NAS), Oceana
Training Support Center, Hampton Roads
Marine Corps Security Force Battalion, Norfolk
Transient Personnel Unit, Norfolk

d. Force Master Chief Petty Officer of:

Commander, Naval Surface Force, U.S. Atlantic Fleet
Commander, Naval Air Force, U.S. Atlantic Fleet
Commander, Submarine Force, U.S. Atlantic Fleet

e. Sergeant Major of:

Commanding General, Marine Forces, Atlantic
Commanding Officer, Marine Corps Security Force
Battalion, Norfolk

f. Command Master Chief Petty Officer of:

COMNAVREG MIDLANT
NAS Oceana
NAVSTA Norfolk
NAVPHIBASE Little Creek
WPNSTA Yorktown
NAVMEDCEN Portsmouth

g. Additional Members

Public Affairs Officer, COMNAVREG MIDLANT
Director, Fleet and Family Support Center, Norfolk
Representative, Retired Affairs Office, Norfolk
Representative, Personnel Support Activity, Norfolk

5. Duties. The duties of the Advisory Board are to:

- a. Provide leadership;
- b. Provide continuity in operations;
- c. Develop an awareness of constituent needs; and
- d. Make recommendations for changes to Society Policy.

6. Meetings. Regular meetings will be convened on the fourth Friday of January and July, at 1000, at the Fleet and Family Support Center, Building SDA-344, 7928 14th Street, Norfolk, and will be co-chaired by COMNAVREG MIDLANT and the Director, Norfolk Office. The January meeting shall constitute the annual meeting. The date, time, and place of each meeting will be confirmed by letter or message, well in advance of the meeting.

7. Action. Members of the Advisory Board are requested to attend scheduled meetings and to give appropriate advice and assistance in order that the Navy and Marine Corps continue to "take care of their own."



F. R. RUEHE

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<https://www.cnrma.navy.mil/>

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